

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED**  
**SPECIAL PURPOSE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED  
DIRECTORY  
FOR THE YEAR ENDED 30TH JUNE 2018**

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**Nature of Activities:** It offers activities that enhance people's lives that develop an appreciation for the environment arts, culture, health and wellbeing. Its mission statement is to provides a venue and create opportunities for members of the public to expand their knowledge and ability and enjoy their leisure and pursuits.

**Registered Office:** 500 South  
Titirangi Road  
Titirangi  
Waitakere City

**Postal Address:** PO Box 60 -120  
Titirangi 640  
Waitakere City

**Chairperson:** Ed King

**Committee Members** Sue Hagen Suzanne Henwood  
Gayle Marshall Joanne Blackett

**Co-ordinator** Debbie Winter

**Bankers:** ASB  
Titirangi  
Waitakere

**Auditors:** Ideal Business Solutions Limited  
P O Box316018  
Wairau Valley Post Centre  
Auckland 0760

## **INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

### **TO THE MEMBERS OF TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED**

We have reviewed the accompanying special purpose financial statements of Titirangi Community House Society Incorporated, which comprise the statement of financial position as at 30 June 2018, and the statement of financial performance and statement of movement in general funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### **Executive Committee's Responsibility for the Special purpose financial statements**

The Executive Committee is responsible for the preparation and fair presentation of these special purpose financial statements of the society as at 30 June 2018 and for such internal control as the Executive Committee determines is necessary to enable the preparation of the special purpose financial statements that are free from material misstatement, whether due to fraud or error.

#### **Accountant's Responsibility**

Our responsibility is to express a conclusion on the accompanying special purpose financial statements. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Special purpose financial statements Performed by an Assurance Practitioner who is Not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the special purpose financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of special purpose financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on these special purpose financial statements.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Titirangi Community House Society Incorporated.

#### **Basis for Qualified Conclusion**

In common with many not-for-profit organisations, the Society derives revenue from rent, Hall hire & user groups, parents' contributions, key deposit, trip reimbursement and sundry income, the completeness of which is difficult to verify. As a result, we were not able to perform the procedures considered necessary for ensuring the completeness of cash revenue. Accordingly, our procedures were limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to cash revenue, excess of revenues over expenses and current assets and net assets as at 30 June 2018.

#### **Emphasis of Matter**

Without qualifying our opinion, we draw attention to Note 9 to the performance report which describes the uncertainty related to the going concern of the Society. The performance report is prepared on a going concern basis, the validity of which depends on the ability of the Society to further secure funding from various sources. Our opinion is not qualified in respect of this matter.

#### **Qualified Conclusion**

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the accompanying special purpose financial statements do not present fairly, in all material respects, (or do not give a true and fair view of) the financial position of Titirangi Community House Society Incorporated as at 30 June 2018, and (of) its financial performance and statement of movement in general funds for the year then ended with the stated accounting policies.



Ideal Business Solutions Limited

5<sup>th</sup> Nov 2018

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED**  
**SPECIAL PURPOSE STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 30TH JUNE 2018**

**HOUSE ACCOUNT**

<b>OPERATING INCOME</b>	<b>Notes</b>	<b>2018</b>	<b>2017</b>
		<b>\$</b>	<b>\$</b>
Auckland City Council Contract and other		38,982	32,551
Grants - NZ Lottery Board		26,793	14,196
Grants-Cogs		3,500	3,000
Grant Trust Community Foundation		6,957	9,000
Hall Hire & User Groups		18,985	20,164
Interest Received		139	145
Conference reimbursement		-	-
Pottery Power and water Reimbursement		1,117	844
Key Deposits		340	295
Sundry Income		1,148	1,066
Advertising reimbursement/other Community Houses		600	800
<b>TOTAL OPERATING REVENUE</b>		<b>98,561</b>	<b>82,061</b>
<b>OPERATING EXPENSES</b>			
Accounting and audit fees		2,900	2,390
ACC Levy		1,005	738
Advertising		882	500
Bank Charges		15	-
Cleaning,Hygiene & Kitchen		3,476	3,189
Equipment Service Contract - Copier		-	-
Equipment Rental - Copier		420	385
First Aid, Emergency & Safety Equipment		217	83
Insurance		260	260
Light , Power and water		5,357	4,639
Donations / Gifts		452	-
Printing Postage & Stationery		1,778	956
Refreshments		1,324	1,618
Rent, Auckland City Council Lease		-	-
Repairs & Maintenance		218	91
Small Asset Purchases		85	165
Depreciation		278	278
Staff Wages & Allowances-PAYE		84,181	78,355
Subscriptions		729	766
Sundry Expenses		893	948
Telephone & Tolls		1,387	1,338
Alarm moniter by Chubb		613	352
Website development-design and build		-	1,210
<b>TOTAL OPERATING EXPENSES</b>		<b>106,470</b>	<b>98,261</b>
<b>NET SURPLUS FROM OPERATIONS</b>		<b>- 7,909</b>	<b>- 16,200</b>
Capital Expenditure			
<b>NET SURPLUS/(DEFICIT)</b>		<b>- 7,909</b>	<b>- 16,200</b>

This statement must be read in conjunction with the notes to the financial statements and the special purpose audit report on page 2.

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED**  
**SPECIAL PURPOSE STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 30TH JUNE 2018**

**SCHOOL HOLIDAY PROGRAMME**

<b>OPERATING INCOME</b>	<b>Notes</b>	<b>2018</b>	<b>2017</b>
		<b>\$</b>	<b>\$</b>
Grants- Trusts Community Foundation		0	0
Grants - Ministry Of Social Development		3650	2129
Parents Contribution		29308	18643
WINZ Fee Subsidy		0	0
Sundry Income		0	89
Trip reimbursement		43	912
Interest Received		0	0
<b>TOTAL OPERATING REVENUE</b>		<b>33,001</b>	<b>21,773</b>
<b>OPERATING EXPENSES</b>			
Advertising		504	482
Bank Charges		0	0
Cleaning & Kitchen		101	190
First Aid, Emergency & Safety Equipment		296	12
Hall,playground,room hire		359	623
Equipment Purchase		98	0
Resource/Materials		512	243
Printing Stationery & Photocopying		31	30
Refreshments		1061	806
Donations		0	0
Staff Wages & Allowances-PAYE		22274	15668
Tutor Fees		174	0
Subscription		87	0
Training Expenses		117	104
Maintenance		0	0
Trip Expenses-Buses		4837	3881
Other expenses		0	348
<b>TOTAL OPERATING EXPENSES</b>		<b>30,451</b>	<b>22,387</b>
<b>NET SURPLUS/(DEFICIT) FROM OPERATIONS</b>		<b>2,550 -</b>	<b>614</b>
Capital Expenditure			
<b>NET SURPLUS/(DEFICIT)</b>		<b>2,550 -</b>	<b>614</b>

This statement must be read in conjunction with the notes to the financial statements and the special purpose audit report on page 2.

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED  
SPECIAL PURPOSE STATEMENT OF FINANCIAL POSITION  
AS AT 30TH JUNE 2018**

	2018 \$	2017 \$
<b>GENERAL FUNDS</b>		
General funds	4,871	10,230
<b>CURRENT LIABILITIES</b>		
Accrued Expenses	5,822	5,461
Grant in Advance	48,309	23,828
Supplier Control	-	-
SHP - Advance Parent Fees	896	1,391
GST payable	9,417	6,080
<b>TOTAL CURRENT LIABILITIES</b>	<b>64,443</b>	<b>36,761</b>
<b>TOTAL FUNDS EMPLOYED</b>	<b>69,314</b>	<b>46,991</b>
<b>CURRENT ASSETS</b>		
Cash and bank	62,892	37,905
Prepayments - Insurance	-	260
Customer Control	4,512	6,638
Investments	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>67,404</b>	<b>44,804</b>
<b>FIXED ASSETS</b>		
Furniture & Fixtures	1,909	2,187
<b>TOTAL ASSETS</b>	<b>69,314</b>	<b>46,991</b>

For and on behalf of the Board:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Treasurer

This statement must be read in conjunction with the notes to the financial statements and the special purpose audit / review report on page 2.

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED  
NOTES TO THE SPECIAL PURPOSE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 2018**

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**1 STATEMENT OF ACCOUNTING POLICIES**

**Reporting Entity**

The Titirangi Community House Society Incorporated is a reporting entity for the purposes of the Financial Reporting Act 1993. The financial statements of The Titirangi Community House Society Incorporated have been prepared for management purposes to satisfy the reporting requirements of the Auckland City Council and the society's potential funders. As such these financial statements are special purpose financial statements.

**Measurement Base**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the society.

**Specific Accounting Policies**

The following specific accounting policies, which materially affect the measurement of financial performance and financial position have been applied.

**a) Special Purpose Reporting**

These special purpose financial statements are prepared for management purposes therefore do not comply entirely with the relevant Generally Accepted Accounting Practices of New Zealand.

**b) Accrual Basis:**

All financial transactions, except for GST, have been accounted for on accrual basis.

**c) Fixed Assets**

All fixed assets Are depreciated using the depreciation rate from IRD.

**d) Grants**

Grants have been allocated on the basis and timing of expenses for which provided.

**e) Goods and Services Tax**

The Special Purpose Financial Statements have been prepared on a GST exclusive basis and have been accurately reconciled to the Goods and Services Tax Returns filed with the Inland Revenue Department.

**f) Income Tax**

The Incorporated Society meets the Inland Revenue Department requirements for charitable status and is exempt from income tax.

**g) Changes in Accounting Policies**

There were changes in accounting policies. As required the accounts are prepared on accrual basis.

**TITIRANGI COMMUNITY HOUSE SOCIETY INCORPORATED**  
**NOTES TO THE SPECIAL PURPOSE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 2018**

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**2 COMPARATIVE FIGURES**

The comparative figures are taken from audited financial accounts & cover a period of 12 months ending 30 June 2017

**3 CAPITAL EXPENDITURE**

<b>House</b>	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Furnitures & Fixtures	1,909	2,187
	<u>1,909</u>	<u>2,187</u>

**4 CAPITAL AND OPERATING LEASE COMMITMENTS**

**Capital Commitments**

Capital commitments as at 30th June 2018 was \$Nil (2017 - \$Nil)

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>Operating Lease Commitments</b>		
Current Auckland City Council	-	-
Non - Current	-	-
<b>Total operating lease commitments</b>	<u>-</u>	<u>-</u>